

MANAGEMENT CERTIFICATE FOR THE WOODS OF ST. CLARE SUBDIVISION (Texas Property Code Section 209.004)

Name of Subdivision: The Woods of St. Clare Subdivision

Recording Data for Subdivision: The plat of the Subdivision recorded in Volume 8, Page

500 of the Official Records of Guadalupe County, Texas

Recording Data for Declaration: The Declaration recorded under Document Number

2016012962 of the Official Records of Guadalupe County, Texas, and First Amendment to the Declaration recorded under Document Number <u>201601843</u> of the Official Records of Guadalupe County, Texas, collectively

called the "Declaration" herein.

Name of the Association: The Woods of St. Clare Property Owners Association, Inc.

Mailing Address of the Association: 1326 Lower Seguin Road

Marion, Texas 78124

Name of Person Managing Association or

Association's Designated Representative: Dale Koehler

Mailing Address of Person Managing

Association or Association's Designated
Representative:
1326 Lower Seguin Road
Marion, Texas 78124

Other information the Association considers appropriate for the governing, administration or operation of the subdivision and homeowners association:

Bylaws: The current bylaws of the Association are attached hereto as Exhibit "A".

Document Retention Policy: The current Document Retention Policy is attached as Exhibit "B".

Open Records, Production and Copying Policy: The current Open Records, Production and Copying Policy is attached as Exhibit "C".

Dated Effective: July 26, 2016.

MARY ANN KOEHLER, Secretary

STATE OF TEXAS §

COUNTY OF GUADALUPE §

This instrument was acknowledged and signed before me on this the <u>38</u> day of <u>3014, 2015</u> do 2016, by MARY ANN KOEHLER, Secretary of THE WOODS OF ST. CLARE PROPERTY OWNERS ASSOCIATION, INC., a Texas corporation, on behalf of said corporation.



Notary Public, State of Texas
Notary's Name Printed:

The undersigned hereby certifies that he is the duly elected and qualified President of THE WOODS OF ST. CLARE PROPERTY OWNERS ASSOCIATION, INC.; that MARY ANN KOEHLER is the duly elected and qualified Secretary of THE WOODS OF ST. CLARE PROPERTY OWNERS ASSOCIATION, INC.; that the signature above is MARY ANN KOEHLER's genuine signature; and that the foregoing certificate is true and correct.

DALE KOEHLER, President

STATE OF TEXAS

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COUNTY OF GUADALUPE

This instrument was acknowledged and signed before me on this the 22 day of 2016, by DALE KOEHLER, President of THE WOODS AT ST. CLARE PROPERTY OWNERS ASSOCIATION, INC., a Texas corporation, on behalf of said corporation.

Notary Public, State of Texas Notary's Name Printed:

DONNA J. RAETZSCH Notary Public, State of Texas Notary ID# 646466 My Commission Expires JULY 7, 2017